

聖公會聖彼得堂幼稚園〔赤柱分校〕

*St. Peter's Church Kindergarten (Stanley)*

聖彼得堂赤柱幼兒園

*St. Peter's Church Nursery (Stanley)*

2<sup>nd</sup> September, 2019

**Notes of Direct Debit Authorization**

Dear Parents,

We authorize The Bank of East Asia to handle the school fee collection. This authorization will effect on the third day of each month during the school term and commencing from October of 2019. If that day is Saturday, Sunday or public holiday, the transaction will be proceeded prior to one working day. If there is insufficient fund in your account for meeting the transaction, the Bank may charge you handling fee.

Attached please fill in the "Direct Debit Authorization" form and return it to the school office on 6<sup>th</sup> September, 2019 for application. If there is any alteration, please do not use correction fluid and remember to countersign with your full signature.

If you have any enquiry, please feel free to contact us at 2813 6130.

Yours faithfully,

Ms. MAK SIU SHAN

Principal

St. Peter's Church Kindergarten (Stanley)

St. Peter's Church Nursery (Stanley)

本人(等)之銀行及分行之名稱 My/Our bank name and branch		銀行編號 Bank No.	分行編號 Branch No.	本人(等)之賬戶號碼 My/Our A/C No.
本人(等)在結單/存摺上所紀錄之賬戶名稱 My/Our A/C name as recorded on Statement/Passbook		本人(等)之地址: My/Our address		
<b>Please use block letters</b>		<b>As same as bank's record</b>		
每次付款之限額 Limit for each payment	到期日(請參閱下列附註) Expiry Date (See Notes Below)	本人(等)之簽名 My/Our signature(s)		
<b>Enquire school first</b>	<b>For School Use Only</b>	<b>For School Use Only</b>		
債務人之姓名(如非賬戶持有人) Name of debtor if other than account holder		日期 Date		
債務人參考(必填之欄-請參閱下列附註) Debtor's Reference (Compulsory field- See Notes Below)				
<b>For School Use Only</b>				
以下由銀行填寫 Bank use only				Signature Verified